

# HVAC Estimate Template

EstimateIn10 free printable contractor estimate template

<b>Business name</b>	<b>Customer name</b>
<b>Business phone / email</b>	<b>Jobsite address</b>
<b>Estimate number</b>	<b>Estimate date</b>
<b>License / insurance info</b>	<b>Expiration date</b>

Typical scope notes: Equipment, labor, permits, refrigerant, disposal, electrical notes.

Line item	Description	Qty	Rate	Total
Equipment				
Installation labor				
Permits				
Disposal				
Startup and testing				
Other				
Other				

<b>Subtotal</b>	
<b>Tax / fees</b>	
<b>Deposit due</b>	
<b>Total</b>	

<b>Included scope</b>	
<b>Exclusions</b>	
<b>Payment terms</b>	
<b>Local notices</b>	[Add state and local notices, license details, and right-to-cancel language where required.]
<b>Customer approval</b>	Signature: _____ Date: _____

*Review scope, pricing, taxes, licensing, and local requirements before sending to a customer.*